

Epping Forest & Commons Committee
Action Log



Number	Recommendation	Progress Update	Owner	Creation date	Target date
2022-1	Lodges: Income Generation: Members discussed vacant lodges that required investment. The Executive Director, Environment noted that a structure and aspiration were required for a long-term approach. It was requested that a business case on potential funding be brought back to the Committee regarding the costs of refurbishing lodges.	<p>18 May 2023 – Verbal Update to be provided at the next meeting.</p> <p>13 July 2023 - Verbal Update to be provided at the next meeting.</p> <p>14 September 2023 – Update provided by the Director of Natural Environment at the meeting</p> <p>23 November 2023 – Information shared by Jo Hurst about ongoing work to audit income generation across different portfolios, including lodges.</p> <p>Emphasis on both long-term goals and short-term opportunities for additional income.</p>	Bob Roberts/ Jo Hurst	21 Nov 2022	Report due in May
2023-2	Target Operating Model Review: The Director to perform a formal review of the Target Operating Model changes in Epping Forest and the Commons in May 2024, which will include engagement with staff, Members and Verderers.	25 January 2024 – A review will be led by the Director in summer 2024 and Members will have an opportunity to feed back into this.	Emily Brennan	14 Sept 2023	28 November 2024

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2023-3	<p>The Warren Battery Storage Facility Introduction: the Superintendent of Epping Forest, in conjunction with City Surveyor, to determine how to celebrate the good news story of the installation of a solar electricity battery storage facility at The Warren</p>	<p>The battery system is installed and awaiting connection to the EF electrical supply system managed by the City Surveyor. The City Surveyor has received quotations for the connection work.</p> <p>25 January 2024 – Recommendations Approved at the last committee.</p>	Jacqueline Eggleston	14 Sept 2023	TBC
2023-4	<p>Digital Enablement: the Superintendent of the Commons to identify a solution to the lack of Wi-Fi at Coulsdon Common, which is also impacting the educational offering on site.</p>	<p>Update: (13/11/2023) no progress</p> <p>19 January 2024: Contractors have been engaged to assess and price the works required. Outcome pending</p>	Geoff Sinclair	14 Sept 2023	21 March 2024
2023-5	<p>Corporate Plan and Strategies: Brief discussion on the corporate plan update and strategies for Epping Forest and other areas to be brought to the next committee.</p>	<p>25 January 2024 – Update provided, look to review delivery mechanisms, including site management plans and policies, to ensure alignment with the newly developed strategies for the natural environment.</p>	Bob Roberts	23 November 2023	Autumn 2024